

January 23, 2023

OLLIP P.C. is hiring Technical Writer(s) to work in its Ottawa Office.

The Opportunity

You will be working autonomously and also providing the support needed for the effective and efficient delivery of content for within and outside the firm. This position will appeal to a dynamic person who has strong written English language and analytical skills, and enjoys *writing and research*. The successful candidate will also be able to write and enjoy writing with precision, subtlety and persuasiveness.

Job Description

- Producing, revising, drafting content in conjunction with and at the direction of supervising lawyer(s)/trademark agent(s) for both internal and external use

About the Firm

OLLIP P.C. is a boutique law firm specializing in intellectual property and technology law, located in Ottawa. We protect IP assets for clients of all sizes (whether they be small, trendy local businesses or large multi-national corporations) across the province, country, and the globe.

By offering a broad range of IP experience—brand protection, litigation and appeals, copyrights, domain names, trademarks, industrial designs and mobile and e-commerce products—we have become a leading Canadian IP agency, helping to prepare, file, prosecute, protect and renew IP rights.

Requisite Qualifications

Completion of an undergraduate or graduate degree program involving significant writing, research and analysis (e.g., B.A. English/History, M.A., etc)

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TORONTO CANADA | First Canadian Place

100 King Street West, Suite 5700
Toronto, ON M5X 1C7
P : 647.496.0313 • F : 647.496.0315

Other Skills

- Ability to write, read, analyze, and interpret complex texts
- Exceptional writing skills - ability to write clearly and succinctly, with strong attention to detail
- Advanced critical thinking abilities
- Be resourceful with ability to take charge and complete tasks
- Have the ability to think creatively, independently and solve problems; and
- Possess strong computer skills and technological aptitude

How to Apply

To apply, please submit your application via email only *as one merged pdf* to careers@ollip.com.

Kindly submit the following: cover letter, resume, writing sample, and a copy of all your post-secondary transcripts. The subject line of the e-mail must indicate the job description, and one word describing why you are interested in working in the legal field.

OLLIP P.C.'s Response to COVID-19

OLLIP has a COVID-19 mandatory vaccination policy that requires full vaccination against COVID-19. Accordingly, an offer of employment will be conditional upon the successful candidate providing proof of full vaccination.

Deadline

Applications accepted on a rolling basis, until suitable candidates are found

We invite you to peruse our website at: <https://ollip.com/team/careers/>

We look forward to hearing from you!